



Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

July 6, 2022

**DIVISION MEMORANDUM**

No. 209 s.2022

**SERG PROJECT SCHEDULE OF COACHING ON L&D ACTIVITIES  
FOR THE MONTH OF JULY**

TO: PSDS, East II District  
Division L&D Focal Person  
Division L&D TPD Coach  
School Heads of 6 SERG L&D Pilot Schools  
All Others Concerned  
*This Division*

1. Save The Children Philippines' Sustainable Education Reform Gains (SERG) Project will be conducting a series of face-to-face activities in relation to the pilot implementation of the Learning & Delivery System and Instructional Supervision Framework in the Division of Cagayan de Oro.
2. Enclosed is the schedule of SERG activities for the month of July 2022.
3. Participants are requested to prepare the following as points for discussion during the face-to-face coaching activities:
  - Instructional Supervision Plans (softcopies)
  - L&D Designs for School Leaders Cycle 2
  - Developed L&D Resource Packages for Schools Cycle 2
  - Developed L&D Resource Packages for School Leaders
4. Minimum health protocols shall be observed throughout the conduct of the activities.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
Telephone: (08822)-8550048

5. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender, sexual orientation, disability, religion, and ethnicity.
  
6. Immediate dissemination to this Memorandum is desired.

  
**CHERRY MAE L. LIMBACO - REYES**  
Schools Division Superintendent

Encl.: as stated  
To be indicated in the PERPETUAL INDEX  
under the following subjects:  
MAN RESOURCE    LEARNING & DEVELOPMENT    SERG  
mdt/ecn/rvv



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**ENCLOSURE 1. SCHEDULE OF L&D ACTIVITIES FOR THE MONTH OF JULY**

<b>ACTIVITY</b>	<b>DATE AND VENUE</b>	<b>PARTICIPANTS</b>
<b>TPD Coaches' Weekly Meeting</b>	July 11, 2022 July 18, 2022 July 25, 2022  Zoom Link to be provided by SERG	1. Division TPD Coach 2. Division L&D Focal 3. SERG Technical Adviser
<b>Coaching Session to Assess Effectiveness of IS Practices of School Leaders</b>  <i>Session 1: Appreciation of Measuring IS Effectiveness</i>	July 8, 2022  9:00 AM – 5:00 PM  Milestone Conference Room, One Beacon Business Center, Upper Carmen	1. School Heads of the 7 Pilot Schools 2. PSDS East II District 3. Division L&D Focal 4. Division TPD Coach
<i>Session 2: Defining the Processes of Self-Evaluation of IS</i>  <i>Session 3: Discussion on Enhanced IS Plan</i>	July 14-15, 2022  8:00 AM – 5:00 PM  Venue TBA by SERG	1. School Heads of the 7 Pilot Schools 2. PSDS East II District 3. Division L&D Focal 4. Division TPD Coach
<b>Submission and Review of L&amp;D Resource Packages for Cycle 2 and School Leaders</b>	July 18, 2022  Google Drive Link to be provided	1. SERG Pilot Schools 2. Division TPD Coach 3. Division L&D Focal 4. SERG Technical Adviser
<b>Orientation on L&amp;D Delivery for School Leaders</b>	July 19, 2022 9:30 AM – 12:00 NN  Venue TBA by SERG	1. School Heads of the 7 Pilot Schools 2. Division L&D Focal 3. Division TPD Coach
<b>L&amp;D Focal Persons and TPD Coaches Monthly Update Meeting</b>	July 21, 2022 1:00 PM – 3:00 PM  Zoom Link to be provided by SERG	1. Division TPD Coach 2. Division L&D Focal 3. SERG Technical Adviser



ACTIVITY	DATE AND VENUE	PARTICIPANTS
<p><b>Coaching Session to Assess Effectiveness of IS Practices of School Leaders</b></p> <p><i>Session 4: Presentation &amp; Critiquing of Enhanced IS Plan</i></p>	<p>July 22, 2022</p> <p>8:00 AM – 5:00 PM</p> <p>Venue TBA by SERG</p>	<ol style="list-style-type: none"> <li>1. School Heads of the 7 Pilot Schools</li> <li>2. PSDS East II District</li> <li>3. Division L&amp;D Focal</li> <li>4. Division TPD Coach</li> </ol>
<p><i>Session 5: Integration and IS Action Planning</i></p>	<p>July 27, 2022</p> <p>8:00 AM – 5:00 PM</p> <p>Venue TBA by SERG</p>	<ol style="list-style-type: none"> <li>1. School Heads of the 7 Pilot Schools</li> <li>2. PSDS East II District</li> <li>3. Division L&amp;D Focal</li> <li>4. Division TPD Coach</li> </ol>

